

BLETSOE VILLAGE HALL

STANDARD CONDITIONS OF HIRE

(NOTE – If the Hirer is in any doubt as to the meaning of the following, the Bookings Secretary should immediately be consulted).

For the purposes of these conditions, the term HIRER shall mean an individual hirer or, where the hirer is an organisation, the appointed representative.

1. THE HIRER will, during the period of the hiring, be responsible for supervision of the premises, the fabric and contents, their care, safety from all damage and the behaviour of all persons using the premises including proper supervision of the car park and parking arrangements.
2. THE HIRER shall not use the premises for any purpose other than that described in the hiring agreement and shall not sub-hire or use the premises or allow the premises to be used for unlawful purpose or do anything or bring onto the premises anything which may endanger the same or render invalid any insurance policies in respect thereof nor allow the consumption of alcoholic liquor thereon without written permission.
3. THE HIRER shall be responsible for obtaining all licences needed for whatever purpose if not held by Bletsoe Village Hall Committee.
4. THE HIRER shall ensure that nothing is done on or in relation to the premises in contravention of the law relating to gaming, betting and lotteries.
5. THE HIRER shall comply with all licence conditions imposed on Bletsoe Village Hall premises by Fire Authority, Local Authority

or Local Magistrates' Court particularly conditions for public performance.

6. THE HIRER shall observe all relevant food health and Hygiene regulations in preparing, serving or selling food.
7. THE HIRER shall ensure that any electrical appliances brought to the premises and used there are safe and in good working order and used in a safe manner.
8. THE HIRER shall indemnify the committee for the cost of repair of any damage done to any part of the property including the curtilage thereof or the content of the building which result from the hiring or during the hiring period.
9. If THE HIRER wishes to cancel the booking before the date of the event, the question of fees to be charged is at the discretion of the committee.
10. THE HIRER shall ensure that the minimum of noise is made on arrival and departure.
11. THE HIRER shall ensure that no dogs, except guide dogs, are brought into the hall.
12. At the end of the hiring, THE HIRER shall be responsible for leaving the premises and surrounds, in a clean and tidy condition, properly locked and secured unless directed otherwise and all contents left in their proper place as at the start of the hiring. The committee reserves the right to make an additional charge in the event of default in this clause.
13. THE COMMITTEE reserves the right to cancel this hiring in the event of the hall being required for use as a Polling Station for a Parliamentary or Local Government election or by-election in

which case THE HIRER shall be entitled to a refund of monies already paid for hire, if applicable.

14. IN THE EVENT of the hall or any part thereof being rendered unfit for the use for which it has been hired, the committee shall not be liable to THE HIRER for any resulting loss or damage whatever.
15. THE HIRER shall ensure that any activities for children under eight years of age comply with the provisions of The Children Act 1989 and that only fit and proper persons have access to the children.
16. THE COMMITTEE reserve the right to refuse a booking without notice or to cancel this hiring agreement at any time either before or during the term of the agreement upon giving 7 days notice in writing to THE HIRER.

THE HIRER shall be entitled upon such notice to reimbursement of such monies including the deposit or a proportion of the same as have been paid by the hirer to THE COMMITTEE but THE COMMITTEE shall not be liable to make any further payment to THE HIRER.

SPECIAL CONDITIONS

17. The hall may only be used for the booked time and should be vacated within 30 minutes of the end time after clearing up
18. The Hall is licensed for a maximum of 100 persons including entertainers, staff and organisers.
19. The Hall is licensed only to midnight on Saturday evenings.

20. These Terms and Conditions provide agreed use of the Village Hall. Use of the village field adjacent to the hall for ancillary activity during the hall hire is permitted but is subject to prior notice and permission may be needed from the Parish Council which may levy a charge. An event entirely or primarily held on the village field will require Parish Council permissions.

21. THE HIRER is responsible for meeting all conditions on the FIRE INSTRUCTIONS displayed on the notice board. Two stewards must be nominated by THE HIRER for fire evacuation purposes.

22. Cheques must be made payable to "Bletsoe Village Hall Fund" or payment by BACS

We have read and accept these Standard Terms and Conditions:	
Hirer's Full Name:	
Hirer's Signature:	
Date of Signature:	